



SOCIAL SCRIPT

SCHOOL EXCURSIONS – YEAR 11 VCE | STEAMING SYSTEMS

WELCOME



My Class is going to Puffing Billy Railway to ride the train.

It is a place where I can see trains, ride on them, and learn all about their history, mechanics and the people that work with them.

There will be other visitors at the stations and on the train that I need to share the space with.



Puffing Billy Railway's staff and volunteers are committed to providing positive experiences for children in an environment that is caring, nurturing and safe.

Our Children, Our Focus, Our Future, Speak Up!



ARRIVAL



Most visitors board Puffing Billy at Belgrave Station.

We may arrive by Metro Train to Belgrave Metro Station. We will walk down the steep hill for approximately 5 minutes from the Metro Train station to Puffing Billy Railway's Belgrave Station.



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ARRIVAL



We may arrive by bus to Puffing Billy. The bus will arrive at the front of Puffing Billy Railway's Belgrave Station. We will step carefully off the bus and make our way up the hill to Belgrave Station.

At the Station, my Teacher will go up to the Booking Office window to sign in for the program for the day and collect our tickets.

There may be trains moving on the train line and sounding their whistle. This is to keep them safe from each other. I will be safe too.

There may be other schools arriving at the same time, so it is important I stay with my class.



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BELGRAVE PLATFORM



Puffing Billy Railway Education Officers and Volunteers may meet our class at Belgrave Station. Our class may sit or stand undercover and listen to a welcome and the history of Puffing Billy Railway.

I may have a chance to ask questions. Other students may ask questions too. I need to remember to put my hand up and wait my turn.

We will visit the toilets at Belgrave Station because there are no toilets on the train. My Teacher will help me find the toilets.



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BELGRAVE PLATFORM



A Puffing Billy Railway Education Officer will lead my class down the platform to cross the railway tracks. I must remember to walk slowly along the platform.

I might be introduced to a Puffing Billy Railway Engineer. They will be teaching me about the Railway and the Workshops. I must remember to listen, put my hand up and wait my turn if I have a question.



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CROSSING THE RAILWAY TRACKS



When crossing the Railway tracks, I will listen to the Railway staffs' Safety instructions. The Engineer may teach my class some hand signals to keep us safe.

When crossing the railway tracks, I will be careful to not step on the rail or ballast. I will be careful to stay between the safety lines painted along the crossing.



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LOCOMOTIVE WORKSHOP



The Puffing Billy Railway Engineer will be taking us into the Locomotive Workshops. This is an active building, and locomotives will be getting fixed inside this building.

Before I enter the building, the Engineer will give my class a safety brief. I must listen to this safety brief and follow all instructions. To be safe, I may need to wear safety glasses or special clothing.

Once inside the workshop, I will listen to the Engineer's safety instructions as they give my class a tour around the space.

There may be bright lights, loud noises, tools being used and movement around this space. I will stand and walk where the Engineer tells me. I will be safe in the workshop.



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LOCOMOTIVE WORKSHOP



When in the workshop, the Engineer will be giving my class information about Puffing Billy Railway and the locomotives. I may have a chance to ask questions. Other students may ask questions too. I need to remember to put my hand up and wait my turn.

I can choose to write notes in my workbook or just listen throughout the tour.

I must remember to walk slowly and listen to the Engineer and Education Officer's instructions while in the workshop.

I must remember not to touch anything unless I am allowed.



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BELGRAVE STATION PLATFORM



Once the Engineer's workshop tour is finished, my class will move back to the platform with the Education Officer. I must remember the safety instructions when crossing the railway tracks.

There may be loud and unusual noises around the stations. These are the trains on Puffing Billy Railway. These noises keep people and the trains safe. I will be safe too.

I must stay back from the train tracks and behind the yellow line. I must not touch the locomotive as it may be hot.

I must not touch the train while it is moving.

We may visit the shop and café at Belgrave Station. I must remember not to touch anything unless I am allowed.



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BOARDING



There are lots of staff and volunteers at Puffing Billy Railway who are there to help me and answer my questions. If I get lost from my group, I can ask them for help. If I feel unsafe, I can also ask them for help.

They may be wearing all different types of clothing. They will have a special logo on their clothing. They might have a radio to talk to other people.

We might meet a Conductor who will welcome us to Puffing Billy Railway. The Conductor may need to see our tickets, they may even clip a hole in our ticket to show we have boarded the train.

Once on the platform. I might meet a Train Driver and a Train Guard.



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YOUR JOURNEY



We will board the train at Belgrave Station. Puffing Billy Railway Education Officer's and Volunteers will not travel on the train with my class. On the train I will sit with my teachers and class, and we will travel for approximately 50 minutes to Lakeside Station.

The train might be loud and bumpy, it cannot hurt me. I will be safe if I stay seated with my class and teacher.

I must keep my arms, legs and body inside the train at all times. We may have a conductor in our carriage with us for the journey.

My teacher may have a workbook for our class to do on the train. My Teacher knows all about what we will see on the train journey. We cannot stop at each thing but can look through the windows of the train.



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YOUR JOURNEY



I might see animals living in the trees, on the ground and around the train.

I might see bridges, creeks and rivers that run along and underneath the train.

I might see mechanical systems working to move the train.

While traveling on the train I might see lots of plants, trees and big ferns that are important for the animals and forest.

It is important that I look at these things through the window of the train and stay seated with my Guardians. It is important that I listen to my Guardians' directions and stay with the group.



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LAKESIDE STATION



Once we reach Lakeside Station, I will get off the train. I must watch my step when getting on and off the train. I can also hold the rail.

We might see some Conductors again at Lakeside Station. We may even hear the Station Master making announcements. It is important we listen to the announcements and our Teacher's directions and stay with our class when at the station.

A Puffing Billy Railway Education Officer or Volunteer might meet us as we get off the train.

We may visit the Lakeside Visitor Centre and Emerald Lake Park.



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EMERALD LAKE PARK



I may have lunch and explore Emerald Lake Park. It is important I stay with my class while outside.

In Emerald Lake Park there are bridges, waterways and pools I need to be careful of. I must listen to my Teacher's while moving around this park.

We may see some wild birds in the park. I must remember not chase them or feed them, just watch them quietly.



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LAKESIDE VISITOR CENTRE



I might have lunch at a special area at the Lakeside Visitor Centre. I must stay with my class during lunch.

There are also areas around the Visitor Centre where I can explore.

I need to walk on the paths to stay safe around the train.



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LAKESIDE VISITOR CENTRE



There are areas at Lakeside that are big and bright and areas that are dark. This is to keep the trains safe from the outside. It is safe for me too.

If I feel uncomfortable, I can tell my Teacher, and we can leave the space.



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LAKESIDE VISITOR CENTRE



There may be videos showing on big screens at the Visitor Centre. This video may have loud noises and whistles.

If I feel uncomfortable, I can tell my Teacher, and we can leave the room.



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EDUCATION WORKSHOP



Our class might go to an area with an Education Officer or Volunteer for an Education workshop. This is a special place full of things from the train. I might get to touch some things to help me learn about Puffing Billy Railway.

The special area might look different, but it is a place to learn, just like at school.

I will remember to behave like I do at school. If another student is holding something I will wait for my turn. If I do get to hold something I will be careful.



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EDUCATION WORKSHOP



The Education Officer will tell me all about Puffing Billy Railway, its history and Technology. We may do some calculations and explore some resources.

I need to sit quietly and not call out while the Education Officer or Volunteer is talking. I will be safe with my class.



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DEPARTURE ONBOARD PUFFING BILLY



After approximately 2 hours at Lakeside Visitor Centre and Emerald Lake Park it will be time to return to school.

We may board the train to Belgrave Station. This journey will take approximately 50 minutes. I can use the toilets at Lakeside Station or Lakeside Visitor Centre before boarding, as there are no toilets on the train. The train might be loud and bumpy, it cannot hurt me. I will be safe if I stay seated with my Teacher and class.

I must keep my arms, legs and body inside the train always, unless told otherwise. We cannot stop at each interesting thing we see but can look through the windows of the train.



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DEPARTURE BY BUS



Alternatively, we may travel on our bus back to school.

Our bus will be waiting for us in the Lakeside Visitor Centre carpark. We will walk from the Visitor Centre up a steep ramp to the bus. We will carefully board the bus and return to school.



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IMPORTANT THINGS TO REMEMBER



- Stay with my class and group
- Listen to my teacher
- Walk and not run
- Speak with my quiet voice, even though it may be loud and noisy. There will be whistle sounds at every crossing
- Wait patiently when I must line up
- Only touch things that my teacher says I am allowed to
- Listen carefully when an adult is talking to me
- Stand back from the train tracks and do not cross them unless a teacher is with you
- Keep my hands, arms, legs and body back behind the line on the station, away from the train tracks
- When we are on the train, no legs or arms are to be outside the carriage
- There are no windows on the train, so it is very cold. Soot can come in but I will be safe



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IMPORTANT THINGS TO REMEMBER



- We want you to feel safe during your time here, so if something makes you uncomfortable or unsafe, please speak to your teachers or someone in a Puffing Billy uniform
- Your feedback is important to us please tell your teacher, an education officer, a staff or volunteer if you have had an amazing time at the Railway and they may be able to pass it on!



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I am excited for my excursion to Puffing Billy Railway!



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