

# PUFFING BILLY RAILWAY STUDENT WORKBOOK PUFFING BILLY PATHWAYS YEAR 9 - YEAR 10

## **CAREERS WORKBOOK**

1. Discover your Interests

Your interests are things you want to learn about and do. It's important to choose a career that has some of your interests built into your daily activities. This helps motivate you to do a good job and challenge yourself. Answer these questions to explore your interests.

a. What are your favourite subjects to study at school and why?

FUN

In 2020-2021 Puffing Billy Railway carried over 50,000 passengers through the magnificent Dandenong Ranges. To create an experience like this, Puffing Billy employs over 90 full time and part time staff and has the support of over 300 volunteers.

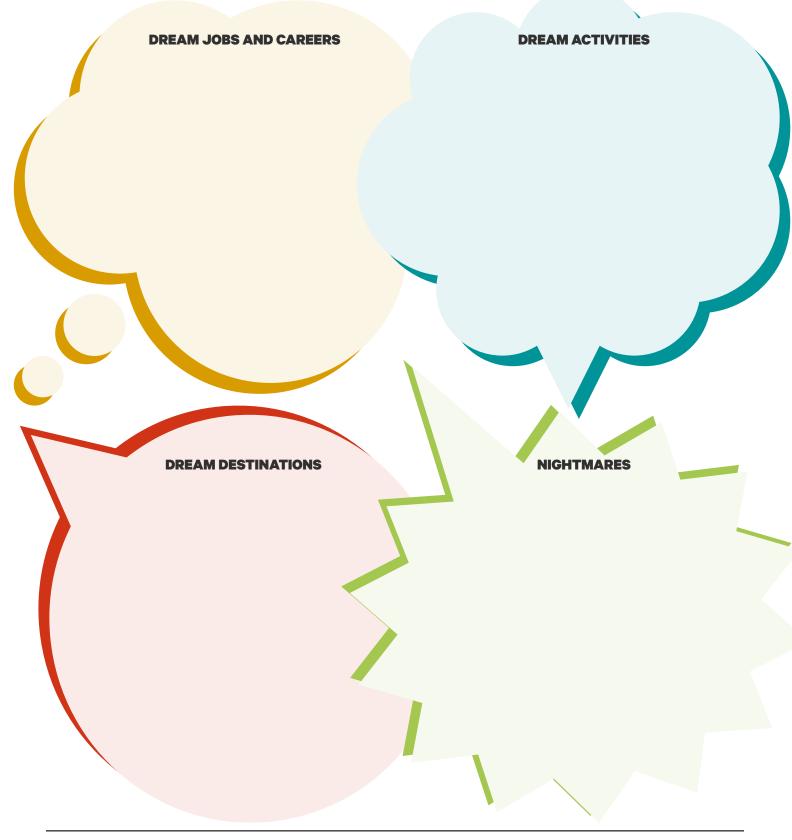
b. What are your favourite topics to talk about with friends?

c. What are your hobbies? What is enjoyable about them?



#### **2. DECIDE YOUR DREAMS**

Identify any interests that you would like to have in your future job. Think about what your dream job, activities and destination might be. What about your nightmares? In the nightmares section think about any jobs, destinations or activities that would not interest you. Fill in the spaces below.





#### **3. DEFINE YOUR VALUES**

Your values are the things that are most important to you when you make decisions about your life. For work, maybe it is important that you help people or make lots of money. Answer these questions to begin figuring out your values.

a. I feel good about myself when:

b. I like people who are able to:

c. I will feel successful in my life when I:

d. The best way I can contribute to society is by:

e. Would you rather work with things or people? (circle one)

f. Does your dream job work with things or people? (circle one)



#### 4. IDENTIFY YOUR SKILLS

Soft skills are attributes that are difficult to measure with a rating but are essential to workplace success. An example is "working well with others", which is an employability skill that is considered essential by many employers.

A hard skill is an ability that one can measure with a number with accuracy. An example is being able to use a hammer. This is a hard skill as an employer can measure how accurately you used the hammer to hit a nail.

Identify some of your soft skills and some hard skills and list them below (think about feedback you may have received from teachers or compliments you may have received from family and friends).

SOFT SKILLS	HARD SKILLS



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### 5. COMPLETE THE FOLLOWING TABLE BASED ON WHAT DEPARTMENTS YOU SEE ACROSS THE RAILWAY. HOW MANY PEOPLE DO YOU SEE WORKING IN EACH DEPARTMENT?

DEPARTMENT	ROLES	TEAM MEMBERS (NUMBER)
Passenger services	<ul><li>Conductor</li><li>Station master</li></ul>	
Environment		



6. WHAT SKILLS AND INTERESTS DO YOU THINK PUFFING BILLY RAILWAY VOLUNTEERS AND EMPLOYEES WOULD NEED? WOULD THIS BE DEPENDENT ON THEIR ROLE IN THE ORGANISATION?



7. TAKE NOTES FROM THE EDUCATION WORKSHOP (HOW TO GET INVOLVED AT PBR, IMPACT OF COVID-19 ON TOURISM, NORMAL TARGET MARKET, NUMBER OF VISITORS, BUSIEST SEASONS, EVENTS, HOW PBR IS TARGETING MORE VISITORS).



#### 8. DO ANY OF YOUR INTERESTS, VALUES, DREAMS, OR SKILLS ALIGN WITH ANY PARTICULAR ROLES AT PUFFING BILLY RAILWAY?

INTERESTS/DREAMS/VALUES/SKILLS	ROLE OR DEPARTMENT AT PBR
E.g. Skill – Can use a drill	Department – Train operations